

DRAFT MINUTES for Galesburg-Charleston Joint Fire Board Meeting for March 20, 2024.

Meeting called to order at 7:02 pm By Chris Balkema, President. Board members in attendance: Chris Balkema President, Roger Frazee Vice Chair, Carol Wortinger Galesburg member, Josh Balkema Treasurer, Ann Nieuwenhuis Secretary. Jerry Vanderoest Charleston Township Supervisor, Kim Balkema Charleston Township Treasurer and Dan Melnik Fireboard Auditor plus Kevin Travis, Fireboard Attorney.

Public Comment- none.

Approval of draft minutes for 2/21/2024f. Josh Balkema made the motion to approve, second by Roger Frazee, all in favor motion passes.

Ann Nieuwenhuis brought up garage door issues. Doors are repaired and no issues except for the garage door openers. Galesburg Maintenance Supervisor Josh Raines will speak with City council on the replacement issue.

Chiefs Report: 2023 run report at this time had 126 calls and this year 2024 is at 127. February Run report 20 runs for Charleston, 23 Galesburg with 3 mutual aid calls. Josh moved to approve Chief's Run Report, 2nd by Chris, all ayes, motion passes to accept the run report. Grant has been submitted for a breathing air compressor for \$52,000.00. Supplier advised that it will be the end of March for the SCBA fill station. Fire Academy held class at fire station with 23 participants and 2 instructors. Great attendance!! Helmet shields are paid for and a need arose for 2 more face shields. Just over \$500.00.

Treasurer's Report of \$180,151.26. Transfer of \$20,835.00 with a balance now of \$212,009.28. Motion to accept the Treasurer report, motion made by Chris Balkema, 2nd by Ann Nieuwenhuis, all ayes, motion passes. Chief requested a stop payment of a check made out in January and an overnight check of \$4759 via fed ex to pay for grant expenditure. Motion to pay bills made by Chris Balkema, 2nd by Ann Nieuwenhuis, with all ayes. Motion passes. Working on authorizing tire purchase of tires for the 3 fire trucks: 6 tires on one truck, 8 on another and 10 on the largest truck. Looking at Good Year tires.

Discussion regarding budget line items and the need of an investment policy for the Fire Board. Auditor will assist the President and the Treasurer with these tasks and bring back recommendation at the April 2024 meeting. Investment guidelines were discussed and included at least 3 months of cash being in the checking account and any investments had to be able to be liquated in 90 days. More discussion and resolution will be handled in the April Meeting. Discussion topics include: unassigned into Capitol, create a funded depreciated account. General Fund could be divided into 5 types pf accounts: unassigned, assigned, committed like trucks, restricted for mileage fund balance and non-spendable. Equipment could be assigned as small and large and estimated per cost expenditure.

Great discussion on financing and purchasing future fire trucks.

Meeting to adjourn made by , 2nd by , all ayes. Adjourned at pm